

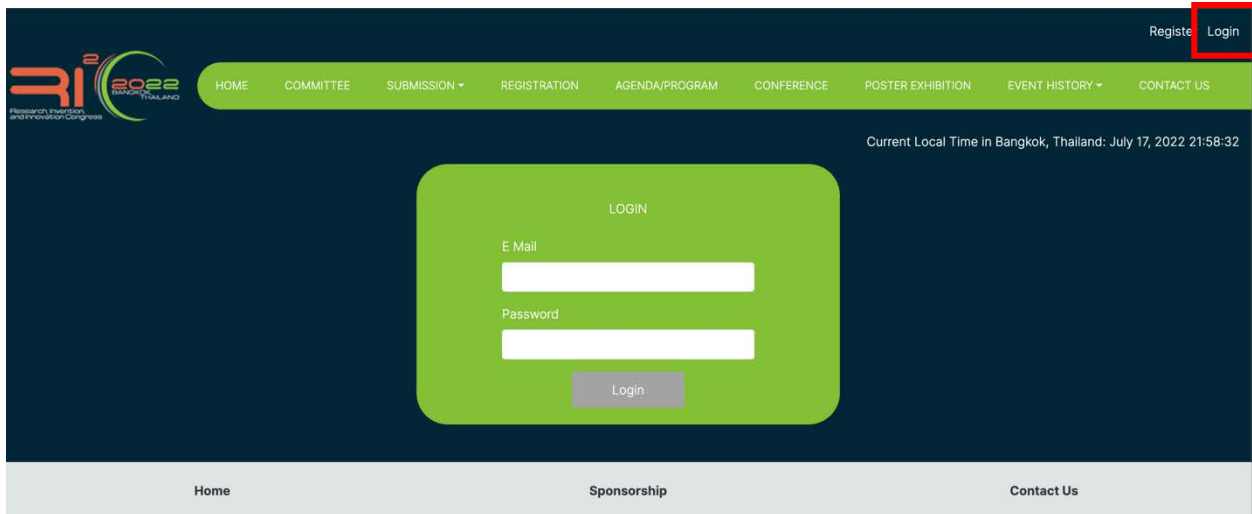


## Manual for Uploading VDO-record

### 1. Log in to the registration system at the link below

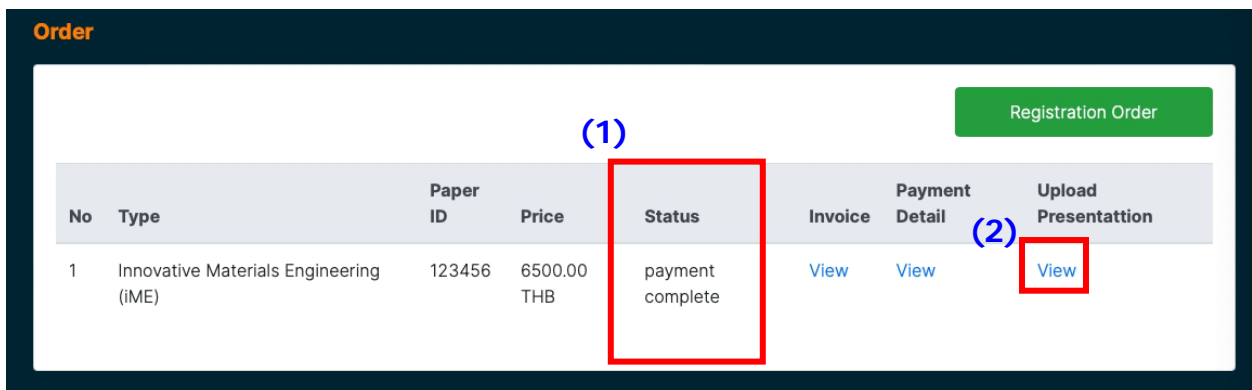
<https://www.ri2c-2022.com/login.aspx>

You will be able to log in by choose 'LOGIN' on the right-hand side of the page and use the same account with your registration for LOGIN.



### 2. Choose the order to upload your pre-recorded video

Once your status becomes to be 'payment complete' (1), you will be able to upload the pre-recorded video presentation by choose 'View' (2).





### 3. Upload your pre-recorded video presentation

You will be able to upload your pre-recorded video presentation by choose 'UPLOAD' button. **After you upload your power point and video presentation, choose 'SUBMIT' to complete the process.** Please note that only MPEG-4 Video (.mp4) with size that may not exceed 500 MB will be accepted for uploading.

### 4. Help

4.1 If you can't remember your password for LOGIN, you can email to [info@RI2C-2022.com](mailto:info@RI2C-2022.com) and we will reset it for you.

4.2 Any other issues, please email [info@RI2C-2022.com](mailto:info@RI2C-2022.com) and we will get back to you.